

## CONTINUING EDUCATION OF STAFF AND TRUSTEES

Trustees and staff should continue to learn and grow during their tenure. As an investment in the library's future, the Library will make every effort to support continuing educational opportunities for its Trustees and staff to keep them abreast of changes that affect libraries, at local through national levels. Other important areas of study include trusteeship, board development and public library operation and management.

Any librarian with an MLIS degree and NYS certification as a public librarian is required to complete 60 hours of continuing education over the course of the 5-year certification period. This is in addition to the requirement to complete *Sexual Harassment Training* each calendar year.

Library Assistants are expected to complete four hours of continuing education annually. This is in addition to the requirement to complete *Sexual Harassment Training* each calendar year.

As of January 1, 2023, all public and association library trustees are required to take at least two hours of continuing education annually. This is in addition to the requirement to complete *Sexual Harassment Training* each calendar year.

Funds will be budgeted to allay costs of conferences and conventions.

Approved: 02/21/2000

Updated: 04/23/2007

Updated: 04/26/2015

Updated: 01/18/2024