**Hazard Library Association Board of Trustees**

**Minutes of Wednesday, August 15, 2018 Meeting**

Present:  Nancy Hart, Laura Talcott, Kathy Button, Ron Buxenbaum, Rich Harrison, Betsy Donald, Lisa Semenza.

Nancy called the meeting to order at 7:15 p.m.  She noted a correction to the July meeting minutes that she was not present.  Lisa corrected that the reference to a grant should say grants as there were more than one.

Rich motioned to accept the minutes with the corrections.  Kathy B. seconded.  Motion carried.

**Announcements:**

There was one July deposit from the Book Sale.

There was discussion about increasing hours per week to 25 if the library is enlarged and we end up serving more townships.    Laura asked about funding for other libraries.  For example, even though we are not currently including the Town of Genoa as a service area, many people from that area already are using our library. Nancy suggested a Committee for expanded library expenses.

**Library Director's Report:**

**July 17 -19 --** There was a somewhat lower attendance at programs possibly due to VBS at Scipio Community Church which attracted 75 kids.    We will try to avoid scheduling big events during weeks of conflicts next year.

**July 26 -** 41 Children and 15 adults were in attendance for Sonjia Turner's Art Workshop.  We are  looking to pursue another workshop for 2019 - possibly doing more workshop type events which would be paid through FLCAG.

**July 31 -** 126 people attended the "Zoo to You" program.

**August 1:** Book Club met.  6 people present.  Discussed "My Name is Lucy Barton: by Elizabeth Strout.  On 9/5, the series of Muslim discussions will continue with a guest speaker and reading "Funny in Farsi" by Firoozeh Dumas.

**August 2, 9 -** Ukulele Camp is another HUGE SUCCESS.  We are putting instruments into the hands of kids of all ages.  Adults have been participating as well.  52 were in attendance on the first week and 75 the next.

**August 8 -** Sandy & Lisa attended the "Rural Libraries Round Table Summer Symposium" in Canandaigua.  After a panel discussion (by a librarian & some patrons) on what libraries mean to them, the group (after lunch) broke into groups to brainstorm challenges of rural libraries.  The group had a tour of the Pioneer Library System, then went to see the newly renovated Wood Library in Canandaigua.

**August 9** - Nora Burrows, new Member Services Librarian at FLLS, visited Hazard Library in the afternoon to find out what we are all about.

**August 14** -  Miss Angie presented "Shadow Puppets" as part of our Science series.

**August 30** - The Summer Reading program ends on this date.  The Ukulele Camp "Perform4Purpose" Benefit Concert will be at 10:00 a.m. to benefit the King Ferry Food Pantry.  Donations of packaged food items, money, or fresh produce are welcome.

**Tables to use for programming**:  Lisa said it would be helpful to have 2 - 6' tables that fold in the middle to make a square for easy transport, carrying, and storage.   Kathy B. motioned and Laura seconded to buy them.   Motion carried.  Lisa will purchase them.

**Treasurer's Report:**

Laura sent the treasurer's report via email as she was not sure if she would be able to attend the meeting.  A motion was made by Rich to accept the Treasurer's Report and Kathy B. seconded.  Motion carried.

**Book Sale Wrap Up:**

Kathy B. said we had a very successful Book Sale praising the volunteers from sorters, set up, sales, packing up and delivering left over books to Ithaca. We made $6,055.85. She did indicate that we could have used more packers at the end.   Unfortunately, the day of delivering books to Ithaca was very rainy.  Larry Buffam provided tarps which were valuable in keeping the books dry.

Betsy mentioned that shoppers from the Lansing area suggested that we put more signs up farther south.  There was good advertising in the Auburn area, but there was not information in the Ithaca paper.  Shoppers had also mentioned to workers that consistent hours Monday through Friday would help people know for sure when we are open such as 10-7 for example, and Saturday and Sunday could be 9-4 except for the last Saturday which would remain from 9-2.  Further discussion on this topic will be done in the future.

Another suggestion was that more fans could be used at the sale to help with air circulation/cooling.  We should request them next year from the Board and staff.

Kathy B. suggested an additional bin inside the sorting area to put discard items such as encyclopedias, Readers Digest books, VHS tapes, books of disrepair, etc.  Kathy has rubbermaid tubs that she could furnish depending on the size of the space.

**Old Business:**

Post Office Space:  Doug was not able to update the floor plan.   The Committee did not get together.

Book Sorting Space:  The Book sorting space at King Ferry would need a lot of work to be useable.  No decision was made, but Rich said he would be glad to pursue this if needed.

Check Signing Protocol:  If a check needs to be written for more than $1,000 for non-budgeted items, it was motioned by Betsy and seconded by Ron that 2 people (Director and Treasurer) would both need to sign.  Motioned carried.

Mission Oak Chairs:  Betsy did not have a chance to contact Dodie.  Will try to get it done by the next meeting.

Septic Tank Alarm:  Ron will talk with Kesslers.   Laura motioned and Rich seconded that we have Kesslers purchase and install an alarm.  Motion carried.

Basement Shelving:  Before looking into this further, we will wait until the entrance way is completed.  The shelves would need to be large enough to hold large storage bins.

**New Business:**

Rich suggested a dehumidifier.  However, we already have one.

A card was circulated for all to sign for Linda Bush as her sister recently passed away.  A book will be donated by the Board about Baby Quilts.

A motion to adjourn at 8:30 was made by Laura and seconded by Ron.  Carried.

Respectfully Submitted,

Betsy Donald, Secretary